

Business Income Expenses

LLC Single Member LLC Partnership Sole Proprietor Other
 Company Name _____ Total Sales/Income _____

Beginning Inventory	\$	Materials & Supplies	\$
Purchases	\$	Other	\$
Cost of Items Personal Use	\$	Other	\$
Cost of Labor	\$	Inventory End of Year	\$

Expenses

Advertising	\$	Office Supplies	\$
Commissions/Fees	\$	Computer & Software	\$
Dues & Publications	\$	Travel	\$
Interest	\$	Meals	\$
Insurance	\$	Telephone	\$
Legal & Professional Fees	\$	Utilities	\$
Office Maint. & Repairs	\$	Postage	\$
Rent (office)	\$	Bank Charges	\$
Equipment Rental	\$	Tools & Equipment	\$
Secretary of State Taxes	\$	Uniforms	\$
Corp. Estimated Taxes	\$	Other	\$
Propert Tax	\$	Other	\$
Auto Mileage	Use Auto Mileage Worksheet	Home Office	Use Home Office Sheet

<u>Date</u>	<u>Amount</u>	<u>Description</u>
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	

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